



Housing and Land Use Regulatory Board
Expanded National Capital Region Field Office
Kalayaan Avenue, corner Mayaman Street,
Diliman, Quezon City

Application for Registration pursuant to Sections 11 and 12 of Presidential Decree No. 957 and Sections 13, 14 and 15 of Rule V of its Implementing Rules and Regulations as amended and other related laws of HLURB.

APPLICATION FOR REAL ESTATE BROKERS/SALES AGENT

Name of Applicant: _____ Gender: _____

Status: _____ Age: _____ Name of Spouse: _____

Office Address: _____

_____ Tel./Cellphone No. _____

Residence Address: _____

_____ Tel./Cellphone No. _____

Last Year of Registration (for renewal only) _____

Name of Employer: _____

(For Sales Agent only)

I have/have not been convicted of any crime involving moral turpitude. If so, state the nature and brief description of case _____

I hereby certify that all the foregoing information and data are true and correct to the best of my knowledge and belief and have been given voluntarily, without fraudulent or deceitful purpose whatsoever and I personally filled up and signed this application form.

PRINTED NAME & SIGNATURE

PRC No. _____ issued on _____

TIN: _____

REQUIREMENTS:

	<u>NEW</u>	<u>RENEWAL</u>
Accomplished Application Form	1 copy	1 copy
I.D. Picture (1 x 1) any color	1 copy	1 copy
Latest HLURB Certificate of Registration (photocopy)	1 copy	1 copy
Latest PRC License (Certificate & ID card) (photocopy)	1 copy	1 copy
Latest NBI or RTC Clearance (photocopy)	1 copy	1 copy (if 5 years of non-renewal)
Copy of Surety Bond and O.R	1 copy	
Processing fee Broker	P720	P720 (Penalty: 200/year of non-renewal)
Sales Agent	288	288 (Penalty: 200/year of non-renewal)

ADDITIONAL REQUIREMENTS FOR SALES AGENT:

Letter of Endorsement from a licensed broker (employer)	1 copy	1 copy
Latest HLURB and PRC certification or ID of employer	1 copy	1 copy